

# LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth  
Clerk: Barbara Drysdale  
lewknorparishcouncil@gov.uk  
Tel: 07833 125 414

## To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 13<sup>th</sup> November 2023 at 7.30pm for the purpose of transacting the following business:

### APOLOGIES FOR ABSENCE

#### Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

#### Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> OCTOBER 2023

#### Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

#### Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

#### Item 5: THAMES VALLEY POLICE REPORT

#### Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

#### Item 7: NEIGHBOURHOOD PLAN

To formally note the referendum on 23<sup>rd</sup> November and approve leaflet printing payment

#### Item 8: FINANCE

a) To receive and note a budgetary control report for year to date from the RFO

b) To note payment of: (as agreed at LPC's October 2023 meeting)

i) MP Ryder	LPRG&H CCTV completion	£1,635.00	S.19 LG(MP)A 1976
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c) To approve payment of the following outstanding accounts:

i) Age UK	Donation	£100.00	S.137 LGA 1972
ii) CLB	Village hall shrub clearing	£264.00	S.111 LGA 1972
iii) Rentokil	Glis glis removal	£981.60	S.111 LGA 1972
iv) OALC	Training course	£66.00	S.111 LGA 1972
v) Ray Hudson	Bus shelter repairs	£84.29	S.111 LGA 1972
vi) Print Shop	NP leaflets	£40.00	S.111 LGA 1972
vii) PetWasteSolutions	Dog bin emptying	£92.95	S.111 LGA 1972
viii) BGG	Grasscutting	£577.68	S.19 PG(MP)A 1976
ix) Emma Rogers/Mears	Lewknor flower tubs	£68.54	CIL

d) To discuss the proposed price rise in dog bin emptying

e) To discuss the revised draft budget

#### Item 9: PLANNING

a) To receive a report from Cllr John Poole from a Planning training course

b) To discuss the following new applications:

i) P23/S3395/HH 2, Town Farm Close, Lewknor

Erection of new fence and access gate to front of property, replacing front lounge window with patio doors, garage to become study with new access from entrance hall. Bi-folding doors installed to garage carried out under Permitted Development

ii) P23/S3608/FUL Field Farm, Shirburn Road, near Lewknor

Proposed steel portal framed agricultural cattle housing building

c) To discuss/note the status of the following applications:

i) P22/S2744/HH & P22/S2745/LB Poplar Farm, Box Tree Lane, Postcombe Decision awaited

Proposed single storey rear extension, and internal/fenestration alterations to the existing house.

ii) P23/S2734/FUL Field Farm, Shirburn Road, Lewknor

Approved

Steel portal-framed agricultural cattle-housing building

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| iii) P23/S2073/FUL The Manor House, Weston Road, Lewknor<br>Water and air permeable weed barrier laid with Cotswold Shingle sprinkled over the top | Decision awaited |
| iv) P23/S2490/LDE The Storeground, Aston Hill, near Aston Rowant<br>Mixed use of site for residential use workshops and storage                    | Decision awaited |
| v) P23/S2362/HH 26, Watlington Road, Lewknor<br>Retrospective application for a pergola over existing decking                                      | Decision awaited |
| vi) P23/S3220/LDP Three Lands Cottage, Chalford Road, Postcombe<br>Replacement outbuilding   | Decision awaited |

**Item 10: HIGHWAYS AND TRANSPORT**

- a) To discuss Community SpeedWatch
- b) To further discuss the B4009 pavements
- c) To receive an update on Hill Road steps
- d) To consider a response to the Lane Rental consultation by OCC
- e) To discuss recent flytipping in the parish
- f) To note or discuss and any other issues arising in the parish

**Item 11: CIL**

To discuss any CIL projects

**Item 12: CCTV AT THE VILLAGE HALL**

To receive an update on the CCTV installation

**Item 13: LEWKNOR'S EMERGENCY PLAN**

To note/discuss any update to the plan

**Item 14: VILLAGE SHOP**

To receive an update on the vacant shop

**Item 15: OCC GRASSCUTTING CONTRACT**

To discuss the revised contract from OCC

**Item 16: TOWN & PARISH COUNCIL CHARTER**

To receive a report from the Chair on the meeting

**Item 17: CLERK**

To agree and sign revised Contract of Employment  
And note salary and HMRC standing orders changed and approved as agreed at October meeting

**Item 18: CORRESPONDENCE RECEIVED**

**DATE OF NEXT MEETING: 11<sup>th</sup> December 2023 Monthly Parish Council Meeting**

*Barbara Drysdale*

Barbara Drysdale, Clerk to Lewknor Parish Council

8<sup>th</sup> November 2023