

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE JUBILEE HALL ON 13TH OCTOBER 2025

Present: Mrs Caroline Hjorth (Chair)
Mr Duncan Boulton (Vice Chair)
Mrs Andrea Fawell
Mr John Poole
Mrs Margaret Poole
Mr Andrew White (Clerk)
Mr Henry Evans (co-opted on to the council at Item 4)

Also present was: Mrs Georgina Heritage (District and County Councillor), 1 member of the public

<p>Item 1: MEMBERS’ DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA) None were received.</p>	
<p>Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 8TH September 2025 The minutes of the Parish Council meeting held on 8TH SEPTEMBER 2025 were accepted as being a true record of proceedings by councillors and signed accordingly by the Chair.</p>	
<p>Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY) There were no matters arising that are not covered under other items.</p>	
<p>Item 4: PUBLIC PARTICIPATION IN SESSION A member of the public outlined a further potential planning application for a site that he owns in Postcombe, Councillors agreed that he should apply for pre-application with SODC</p>	
<p>ITEM 5: VACANCIES Henry Evans had indicated a willingness to serve on the Parish Council and he was duly co-opted at 19:40</p>	
<p>Item 6: THAMES VALLEY POLICE There was no police report.</p>	
<p>Item 7: DISTRICT AND COUNTY COUNCILLORS’ REPORTS The parish council noted that they all received Cllr Heritage’s District and County Councilor reports.</p> <p>Cllr Heritage informed the councilors that on a District level, Tetsworth Traveler site now had an outstanding planning application. The Waste team are monitoring fly tipping in the area. Reporting any fly tipping should be done via the How to report fly-tipping, littering and dumped waste - South Oxfordshire District Council</p> <p>Cllr Heritage also confirmed the Hasley Trading Estate had been approved. Cllr Hjorth reported on going problems with getting enough time to review and comment on planning applications, Cllr Heritage asked for a summarised report for her to take to planning. At a County level, the problems with the B4009 are being looked at later this week. Funding may be an issue, but Cllr Boulton pointed out that County has CIL allowance, or the priority fund might be an option. Manor Close is still an ongoing issue. Congestion charge permits haven’t been working, but permits are now available at https://www.oxfordshire.gov.uk/transport-and-travel/oxfords-temporary-congestion-charge-cars</p>	<p>Cllr Hjorth and Cllr J Poole to summarise planning issues</p> <p>Cllr Hjorth to raise invoice for replacement defibrillator</p> <p>Clerk to apply for</p>

Chair:

Date:.....

<p>Cllr Hjorth raised the issue of replacing a non working defibrillator using the Councillor Community grant, Cllr Heritage supported this and will raise the issue urgently with the grant committee. Councillors resolved to replace as soon as possible.</p>	<p>grant money for the defibrillator</p>											
<p>Item 8: FINANCE</p> <p>a) The council received and noted the budgetary control report for year to date from the RFO (Bank Rec for September). The monthly bank reconciliation showed balances as of 30th September 2025: Treasurers Account: £3131.70 Business Savings Account: £13024.07 Hall Account: £733.70</p> <p>And noted that the RFO has transferred £10,000 from LPC's Treasurers account to savings account.</p> <p>b) The council confirmed payment of the following outstanding accounts:</p> <table border="1" data-bbox="142 726 1321 793"> <thead> <tr> <th>Supplier</th> <th>Detail</th> <th>Amount</th> <th>Accounting Code</th> </tr> </thead> <tbody> <tr> <td>PetWasteSolutions</td> <td>Dog bin emptying</td> <td>£102.25</td> <td>S.111 LGA 1972</td> </tr> </tbody> </table> <p>c) The council noted the clerk salary, paid 7th October.</p>		Supplier	Detail	Amount	Accounting Code	PetWasteSolutions	Dog bin emptying	£102.25	S.111 LGA 1972			
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<p>Item 9: PLANNING</p> <p>a) The council considered the following new applications:</p> <table border="1" data-bbox="90 1050 1321 1493"> <tbody> <tr> <td data-bbox="90 1050 711 1255"> P25/S2665/HH for development work at The Manor House Weston Road Lewknor OX49 5RU Proposed works to a stable building to include replacing a deteriorating corrugated roof, extending the stable to complete the barn line, and constructing a single continuous pitched roof. </td> <td data-bbox="711 1050 1321 1255"> Date Received 26th August 2025 Registration Date 10th September 2025 Start Consultation Period 12th September 2025 End Consultation Period 9th October 2025 Target Decision Date 5th November 2025 </td> <td data-bbox="1333 1115 1554 1213" rowspan="3"> Approved, clerk to comment No comment No comment </td> </tr> <tr> <td data-bbox="90 1255 711 1371"> P25/S2871/AG for development work at Chalford Road Postcombe General purpose agricultural storage building. </td> <td data-bbox="711 1255 1321 1371"> Date Received: 11th September 2025 Registration Date: 15th September 2025 Target Decision Date: 13th October 2025 </td> </tr> <tr> <td data-bbox="90 1371 711 1493"> P25/S2883/DIS for Upper Copcourt Barn Upper Copcourt Farm discharge of conditions on P25/S1291/N4B change of use of agricultural building to dwelling house </td> <td data-bbox="711 1371 1321 1493"> Date Received: 15th September 2025 Registered Date: 15th September 2025 Target Decision Date 10th November 2025 {No consultation} </td> </tr> </tbody> </table> <p>b) The council noted the status of the following planning applications:</p> <table border="1" data-bbox="90 1587 1321 1850"> <tbody> <tr> <td data-bbox="90 1587 711 1703"> P25/S2399/HH 4 Hill Road Lewknor OX49 5TS Proposed part two storey/part single storey rear extension, with fenestration additions. </td> <td data-bbox="711 1587 1321 1703"> Approved </td> </tr> <tr> <td data-bbox="90 1703 711 1850"> P25/S2164/HH The Forge Salt Lane Postcombe OX9 7EE Conversion of existing double garage with replacement roof and addition of gallery all for residents use plus </td> <td data-bbox="711 1703 1321 1850"> Approved </td> </tr> </tbody> </table>		P25/S2665/HH for development work at The Manor House Weston Road Lewknor OX49 5RU Proposed works to a stable building to include replacing a deteriorating corrugated roof, extending the stable to complete the barn line, and constructing a single continuous pitched roof.	Date Received 26th August 2025 Registration Date 10th September 2025 Start Consultation Period 12th September 2025 End Consultation Period 9th October 2025 Target Decision Date 5th November 2025	Approved, clerk to comment No comment No comment	P25/S2871/AG for development work at Chalford Road Postcombe General purpose agricultural storage building.	Date Received: 11th September 2025 Registration Date: 15th September 2025 Target Decision Date: 13th October 2025	P25/S2883/DIS for Upper Copcourt Barn Upper Copcourt Farm discharge of conditions on P25/S1291/N4B change of use of agricultural building to dwelling house	Date Received: 15 th September 2025 Registered Date: 15 th September 2025 Target Decision Date 10 th November 2025 {No consultation}	P25/S2399/HH 4 Hill Road Lewknor OX49 5TS Proposed part two storey/part single storey rear extension, with fenestration additions.	Approved	P25/S2164/HH The Forge Salt Lane Postcombe OX9 7EE Conversion of existing double garage with replacement roof and addition of gallery all for residents use plus	Approved
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<p>existing dormer alterations and insertion of rooflights to house</p>		
<p>P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor</p> <p>The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.</p>	<p>Target Decision Date: 31st October 2025</p>	
<p>P25/S2360/DIS, for development work at the following location: 1 Rectory Lane South Weston Thame</p> <p>Discharge of condition 4 (Tree Protection) on application P24/S2737/HH (Conversion of existing ground floor kitchen to a bedroom, construction of a new single storey side extension to accommodate a new kitchen and dining area. New front door closer to the street than existing front door.)</p>	<p>Fully Discharged on 12th September 2025</p>	
<p>P25/S1987/FUL, Land bordering either side of the M40 near Postcombe.</p> <p>The application is for installation of a solar farm & cable corridor with associated infrastructure, access, security fencing and landscaping.</p>	<p>Registered 25th June 2025 Consultation period 16th July 2025 End Consultation period 9th September 2025 Target decision date 15th October 2025</p>	<p>Clerk to email enforcement with photos provide by Cllr Hjorth</p>
<p>P24/S3485/FUL Wooden Shed 20 x 16 foot retrospective land on northwest side of Icknield Way Lewknor</p>	<p>Decision 4th February 2025 Refused (Building still in place)</p>	
<p>Item 10: HIGHWAYS AND TRANSPORT</p>		
<p>a) To note/discuss any update on the electricity cables at Hill Rd Nothing further to report, but this may be resolved</p>		
<p>b) To note/discuss any updates with VAS Follow up with Cllr Heritage</p>		<p>Cllr Hjorth</p>
<p>c) To note/discuss any updates with Manor Close entrance Follow up with Cllr Heritage</p>		
<p>d) To note or discuss any other issues arising in the parish Cllr J Poole discussed Box Tree Lane signage which he has reported multiple times</p>		<p>Cllr J Poole to email highways engagement team</p>
<p>Cllr J Poole to discuss unlicensed dumper truck and overgrown hedgerow in Postcombe</p>		
<p>Item 11: SOLAR PANELS AND ENERGY SOLUTIONS</p>		
<p>a) Thanks to Councillor Boulton who successfully applied for a full grant from SSEN for a battery for the village Hall solar panels</p>		
<p>b) the council discussed the next steps within the energy solutions report – price up LED lighting One quote received, potential opportunities for matched money grant from OCC</p>		<p>Clerk and Cllr Fawell</p>
<p>Item 12: PLAYGROUND INSPECTION</p>		
<p>a) To discuss playground inspection and actions needed. Cllr Hjorth and Cllr J. Poole have carried out a walk around to look at the report actions.</p>		

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<p>There are a number of issues around signage, surfacing, and the physical state of some items Cllr J Poole to get a quote for the urgent items</p>	<p>Cllr J Poole</p>
<p>Item 13: CONSIDERATION OF MATTERS RAISED BY THE PUBLIC Items discussed previously</p>	
<p>Item 14: CORRESPONDENCE RECEIVED Banking details passed to Cllr Fawell</p>	<p>Clerk</p>
<p>Item 15: CALENDAR DATES FOR 2026 a) To note to calendar dates for 2026 meetings and agree these. Clerk's email of proposed 2026 Parish meeting dates to be responded to and further reviewed at November meeting</p>	
<p>DATE OF NEXT MEETING: MONDAY 10TH November 2025 Monthly Parish Council Meeting The meeting closed at 21:33</p>	

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