

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE JUBILEE HALL ON MONDAY 9TH February 2026

Present: Mrs Caroline Hjorth (Chair)
Mr Duncan Boulton (Vice Chair)
Mrs Andrea Fawell
Mr John Poole
Mrs Margaret Poole
Mr Henry Evans
Mr Andrew White (Clerk)

Also present: Cllr Georgina Heritage

<p>Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA) None were received.</p>																									
<p>Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 15TH December 2025 The minutes of the Parish Council meeting held on 12th January 2026 were accepted as being a true record of proceedings by councillors and signed accordingly by the Chair.</p>																									
<p>Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY) Nothing of note</p>																									
<p>Item 4: PUBLIC PARTICIPATION IN SESSION There were no members of the public.</p>																									
<p>Item 5: THAMES VALLEY POLICE REPORT Nothing to report</p>																									
<p>Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS The District and County reports were posted on the website.</p>																									
<p>Item 7: FINANCE</p> <p>a) To receive and note financial reconciliation from the RFO as at 8th February 2026 The monthly bank reconciliation showed balances as of 8th February 2026: Treasurers Account: £ 2364.14 Business Savings Account: £ 8547.10 Hall Account: £ 712.45</p> <p>b) To approve payment of the following outstanding accounts:</p> <table border="1" data-bbox="142 1535 1321 1734"> <thead> <tr> <th>Supplier</th> <th>Detail</th> <th>Amount</th> <th>Accounting Code</th> </tr> </thead> <tbody> <tr> <td>PetWasteSolutions</td> <td>Dog bin emptying</td> <td>£102.25</td> <td>S.111 LGA 1972</td> </tr> <tr> <td>The Pace centre charity</td> <td>S137 Donation</td> <td>£150.00</td> <td>S.137 LGA 1972</td> </tr> <tr> <td>The Florence Nightingale Hospice</td> <td>S137 Donation</td> <td>£150.00</td> <td>S.137 LGA 1972</td> </tr> <tr> <td>Thame CAB</td> <td>S137 Donation</td> <td>£150.00</td> <td>S.137 LGA 1972</td> </tr> </tbody> </table> <p>c) To note direct debit payments automatically paid:</p> <table border="1" data-bbox="142 1829 1321 1860"> <thead> <tr> <th>Supplier</th> <th>Detail</th> <th>Amount</th> <th>Accounting Code</th> </tr> </thead> <tbody> </tbody> </table>	Supplier	Detail	Amount	Accounting Code	PetWasteSolutions	Dog bin emptying	£102.25	S.111 LGA 1972	The Pace centre charity	S137 Donation	£150.00	S.137 LGA 1972	The Florence Nightingale Hospice	S137 Donation	£150.00	S.137 LGA 1972	Thame CAB	S137 Donation	£150.00	S.137 LGA 1972	Supplier	Detail	Amount	Accounting Code	<p>Cllr Hjorth, Cllr J Poole approved</p>
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Chair:

Date:.....

Scribe	Accounting Software	£37.20	
Tesco Mobile	Clerk Mobile	£7.95	

d) To note Council Payroll payment to the clerk and HMRC has been approved and paid on 5th February 2026.

Item 8: PLANNING

a) To consider the following new applications:

<p>P25/S3813/LB Knapp Farmhouse Weston Road Lewknor OX49 5TU Replacement windows and doors with matching timber heritage slimline double glazed units. Replacement of uPVC guttering. Removal of roof tiles, installation of a breathable membrane and reinstatement of original tiles. Removal of the oil heating system and storage heaters and installation of underfloor heating connected to an air-source heat pump. Renewal of plumbing, electrics and water systems. Replacement of existing kitchen and bathroom. Removal of a modern concrete rear path and installation of a natural stone patio.</p>	<p>Date Received 2nd December 2025 Registration Date 6th January 2026 Start Consultation Period 8th January 2026 End Consultation Period 10th February 2026 Target Decision Date 3rd March 2026</p>
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Clerk to submit "no objection but minded it needs LB consent"

b) To note/discuss the status of the following planning applications:

<p>P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.</p>	<p>Date Received 2nd May 2025 Registration Date 15th May 2025 Start Consultation Period 20th May 2025 End Consultation Period 16th January 2026 Target Decision Date 23rd January 2026</p>
<p>P25/S1987/FUL, Land bordering either side of the M40 near Postcombe. The application is for installation of a solar farm & cable corridor with associated infrastructure, access, security fencing and landscaping.</p>	<p>Date Received 25th June 2025 Target Decision Date 28th February 2026</p>
<p>P24/S3485/FUL Wooden Shed 20 x 16 foot retrospective land on northwest side of Icknield Way Lewknor</p>	<p>Decision 4th February 2025 Refused (Building still in place) During January 2026 an enforcement notice has now been posted at the site</p>

Subsequent to this we have received notice this has been refused

Chair:

Date:.....

<p>Item 9: HIGHWAYS AND TRANSPORT</p> <p>a) To note/discuss any updates with VAS The Salt Lane VAS has been installed.</p> <p>b) To note/discuss any updates with Manor Close entrance At the AGM in January it was discussed whether the residents could take ownership of the strip of land and allow the work to proceed that way, talks are underway with the landowner.</p> <p>c) To note or discuss any other issues arising in the Parish</p> <p>d) To discuss engagement with HART regarding outstanding issues HART have been contacted for potential meeting dates to at least flag outstanding issues, to date there is no meeting dates available.</p> <p>e) To discuss our engagement with the new Traffic Advisory Committee Initially it was planned that Cllr Hjorth and Cllr Boulton should be representatives on the new committee, but in general discussion it was felt that all councillors could be useful in engaging with the TVA, therefore Cllr Heritage to ascertain if we could have more than two named participants.</p>	
<p>ITEM 10: PLAY PARK AND ENVIRONMENT</p> <p>a) To discuss progress on quotes for work required in the play park Cllr J Poole has quotes but the weather is stopping any meaningful progress</p> <p>b) Village litter pick date scheduled for 14th March. Clerk to update website with details</p> <p>c) Defib awareness sessions Clerk to update with responses</p>	
<p>ITEM 11: SSEN PROGRESS REPORT This is on hold currently, information was requested in error.</p> <p>ITEM 12: PARISH COUNCILLOR RESPONSIBILITIES To discuss roles and trustee options Staffing - Duncan, Margaret, Andrea Finance, Broadband - Duncan, Henry Data Protection - Henry Natural Landscape - Andrea Highways, M40 & Footpaths (Lewknor & South Weston) - Caroline Planning, Highways, M40 & Footpaths (Postcombe), Local Amenities – John, Margaret Aston Rowant Nature Reserve Andrea</p> <p>Item 13: CONSIDERATION OF MATTERS RAISED BY THE PUBLIC None</p> <p>Item 14: CORRESPONDENCE RECEIVED None</p>	

Chair:

Date:.....

DATE OF NEXT MEETING: Monday 9th March 2026 Monthly Parish Council Meeting The meeting closed at 21:26	

Chair:

Date:.....