

# LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth  
Clerk: Andy White  
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Tel: 07833 125 414

## To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 13<sup>th</sup> April 2026 at 7.30pm in the Jubilee Hall for the purpose of transacting the following business:

## AGENDA

### APOLOGIES FOR ABSENCE

#### Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

#### Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> MARCH 2026

#### Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

#### Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

#### Item 5: THAMES VALLEY POLICE REPORT

#### Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

#### Item 7: FINANCE

a) To receive and note end of financial year reconciliation from the RFO as at March 31st 2026 and acknowledge receipt of the first half of the precept payment.

b) To approve payment of the following outstanding accounts:

Supplier	Detail	Amount	Accounting Code
PetWasteSolutions	Dog bin emptying	£102.25	S.111 LGA 1972

c) To note direct debit payments automatically paid:

Supplier	Detail	Amount	Accounting Code
Scribe	Accounting Software	£37.20	
Tesco Mobile	Clerk Mobile	£7.95	
McaFee	Virus protection	£114.99	
Lloyds	Service charge	£4.25	

d) To note Council Payroll payment to the clerk and HMRC has been approved and paid on 8<sup>th</sup> April 2026.

e) To note the transfer of £1000 from the savings account to the primary account to cover on going expenses.

e) To discuss whether the PC should continue membership of Community First Oxfordshire (regarding email sent March 31<sup>st</sup>)

f) To discuss End of Year Finances 2025-26

- g) Confirm acceptance of Andrea Oughton as the internal auditor for 25/26
- h) Confirm acceptance of Moore Smaller Authorities Team as external auditor for 25/26

**Item 8: PLANNING**

a) To consider the following new applications:

<p><b>P25/S3813/LB</b>          Knapp Farmhouse Weston Road Lewknor OX49 5TU          Replacement windows and doors with matching timber heritage slimline double glazed units. Replacement of uPVC guttering. Removal of the oil heating system and storage heaters and installation of underfloor heating connected to an air-source heat pump. Renewal of plumbing, electrics and water systems. Replacement of existing kitchen and bathroom. Removal of a modern concrete rear path and installation of a natural stone patio. (Works to the roof omitted as per agent's email received 9 February 2026). <b>(Additional Information on windows and doors received 24 March 2026)</b></p>	<p>Date Received 2nd December 2025          Registration Date 6th January 2026          Start Consultation Period 8th January 2026          End Consultation Period 5th February 2026          Target Decision Date 3rd March 2026</p> <p>We commented on this in February (no objection), they have since added new information on windows and doors.</p> <p>No additional comment required, for information only</p>
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b) To note/discuss the status of the following planning applications:

<p>P26/S0550/N4C/P26/S0551/N4C</p> <p>Prior Approval for proposed change of use of an agricultural building to a flexible use (gym and cafe) within Use Class E</p> <p>Prior Approval for a proposed change of use of an agricultural building to an outdoor tennis court and changing facilities within Class F.2(c)</p>	<p>Date Received 23rd February 2026          Registration Date 23rd February 2026          Target Decision Date 20th April 2026</p>
<p>P25/S1430/O, for development work at the following location:          Land at Watlington Road Lewknor</p> <p>The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.</p>	<p>Date Received 2nd May 2025          Registration Date 15th May 2025          Start Consultation Period 20th May 2025          End Consultation Period 16th January 2026          Target Decision Date 23rd January 2026  <b>REFUSED</b>   <b>APPEALED</b>  <b>All representations must be received by 22nd April 2026</b></p>
<p>P25/S1987/FUL, Land bordering either side of the M40 near Postcombe.</p> <p>The application is for installation of a solar farm &amp; cable corridor with associated infrastructure, access, security fencing and landscaping.</p>	<p>Date Received 25th June 2025          Target Decision Date 28th February 2026</p>
<p>P24/S3485/FUL Wooden Shed 20 x 16 foot retrospective land on northwest side of Icknield Way Lewknor</p>	<p>Decision 4<sup>th</sup> February 2025 Refused (Building still in place) During January 2026 an enforcement notice has now been posted at the site</p>

**Item 9: HIGHWAYS AND TRANSPORT**

- a) To note/discuss any updates with Manor Close entrance
- b) To note or discuss any other issues arising in the Parish
- c) To discuss the results of the March 23<sup>rd</sup> meeting with HART
- d) To discuss our engagement with the new Traffic Advisory Committee
- e) To discuss the proposal from Watlington PC to purchase a jointly owned Sentinel camera to support Community Speed Watch engagement.

**ITEM 10: PLAY PARK AND ENVIRONMENT**

a) To discuss progress on quotes for work required in the play park

- b) To thank the volunteers for their work on the Village litter pick on March 14th
- c) Update on Defib awareness sessions
- d) Grant applications close on May 4<sup>th</sup> for OCC grants targeted at Flood Risk.

**Item 11: CONSIDERATION OF MATTERS RAISED BY THE PUBLIC**

**ITEM 13: UPDATE FROM CLLR FAWELL**

- a) Update on safe guarding policy

**Item 14: ANNUAL PARISH MEETING & ANNUAL PARISH COUNCIL MEETING**

To discuss these annual meetings (which will start at 7pm) due to be held on 11th May 2026 and note policy review.

**Item 15: CORRESPONDENCE RECEIVED**

**DATE OF NEXT MEETING: Monday 11<sup>th</sup> May 2026 Annual Parish Council Meeting, followed by the Monthly Parish Council Meeting**

*Andy White*

Andy White, Clerk to Lewknor Parish Council

7th March 2026