

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD IN THE JUBILEE HALL ON MONDAY 9TH March 2026

Present: Mrs Caroline Hjorth (Chair)
Mr Duncan Boulton (Vice Chair)
Mrs Andrea Fawell
Mr John Poole
Mrs Margaret Poole
Mr Henry Evans
Mr Andrew White (Clerk)

Also present: Cllr Georgina Heritage

<p>Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA) None were received.</p>													
<p>Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 9TH February 2026 The minutes of the Parish Council meeting held on 9th February 2026 were accepted as being a true record of proceedings by councillors and signed accordingly by the Chair.</p>													
<p>Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY) Nothing of note</p>													
<p>Item 4: PUBLIC PARTICIPATION IN SESSION There were no members of the public.</p>													
<p>Item 5: THAMES VALLEY POLICE REPORT Cllr Hjorth met with the local PCSO and discussed the issue with quad bikes and trail bikes on the surrounding footpaths especially the Ridgeway, the PCSO was aware of the problem and actively trying to address it.</p>													
<p>Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS The District and County reports were posted on the website. But there were discussions about the general state of the roads and the proliferation of potholes, with the slightly drier weather there are now more teams working on repairs. There was also information about the difference between green and grey belt land and this will be sent to the clerk for dissemination.</p>													
<p>Item 7: FINANCE</p> <p>a) To receive and note financial reconciliation from the RFO as at 28th February 2026 The monthly bank reconciliation showed balances as of 28th February 2026: Treasurers Account: £ 1138.24 Business Savings Account: £ 8555.96 Hall Account: £ 712.45</p> <p>b) To approve payment of the following outstanding accounts:</p> <table border="1" data-bbox="142 1730 1320 1829"> <thead> <tr> <th>Supplier</th> <th>Detail</th> <th>Amount</th> <th>Accounting Code</th> </tr> </thead> <tbody> <tr> <td>PetWasteSolutions</td> <td>Dog bin emptying</td> <td>£102.25</td> <td>S.111 LGA 1972</td> </tr> <tr> <td>OALC</td> <td>Annual charge</td> <td>£252.00</td> <td></td> </tr> </tbody> </table>	Supplier	Detail	Amount	Accounting Code	PetWasteSolutions	Dog bin emptying	£102.25	S.111 LGA 1972	OALC	Annual charge	£252.00		<p>Cllr Hjorth, Cllr Fawell approved</p>
Supplier	Detail	Amount	Accounting Code										
PetWasteSolutions	Dog bin emptying	£102.25	S.111 LGA 1972										
OALC	Annual charge	£252.00											

Chair:

Date:.....

c) To note direct debit payments automatically paid:

Supplier	Detail	Amount	Accounting Code
Scribe	Accounting Software	£37.20	
Tesco Mobile	Clerk Mobile	£7.95	

d) To note Council Payroll payment to the clerk and HMRC has been approved and paid on 5th March 2026.

Item 8: PLANNING

a) To consider the following new applications:

<p>P26/S0550/N4C Prior Approval for proposed change of use of an agricultural building to a flexible use (gym and cafe) within Use Class E at Poplars Farm Chalford Road near Postcombe OX9 7ED</p>	<p>Date Received 23rd February 2026 Registration Date 23rd February 2026 Target Decision Date 20th April 2026</p>
<p>P26/S0527/DIS Discharge of Conditions 4(Bird/Bat Boxes), 5(Surface Water Drainage), 6(Foul Water Drainage) and 13(Landscaping) on P24/S1542/FUL and APP/Q3115/W/24/3352135 Division of site. Construction of a new house and retention of existing bungalow</p>	<p>For information only, no comments permitted.</p>
<p>P26/S0485/AG Erection of agricultural building at Field Farm Shirburn Road Lewknor Watlington OX49 5RR</p>	<p>Date Received 17th February 2026 Registration Date 17th February 2026 Target Decision Date 17th March 2026</p>

These were for information only

b) To note/discuss the status of the following planning applications:

<p>P25/S3813/LB Knapp Farmhouse Weston Road Lewknor OX49 5TU Replacement windows and doors with matching timber heritage slimline double glazed units. Replacement of uPVC guttering. Removal of roof tiles, installation of a breathable membrane and reinstatement of original tiles. Removal of the oil heating system and storage heaters and installation of underfloor heating connected to an air-source heat pump. Renewal of plumbing, electrics and water systems. Replacement of existing kitchen and bathroom. Removal of a modern concrete rear path and installation of a natural stone patio.</p>	<p>Date Received 2nd December 2025 Registration Date 6th January 2026 Start Consultation Period 8th January 2026 End Consultation Period 10th February 2026 Target Decision Date 3rd March 2026</p>
<p>P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.</p>	<p>Date Received 2nd May 2025 Registration Date 15th May 2025 Start Consultation Period 20th May 2025 End Consultation Period 16th January 2026 Target Decision Date 23rd January 2026 REFUSED</p>

Chair:

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<p>P25/S1987/FUL, Land bordering either side of the M40 near Postcombe.</p> <p>The application is for installation of a solar farm & cable corridor with associated infrastructure, access, security fencing and landscaping.</p>	<p>Date Received 25th June 2025 Target Decision Date 28th February 2026</p>	
<p>P24/S3485/FUL Wooden Shed 20 x 16 foot retrospective land on northwest side of Icknield Way Lewknor</p>	<p>Decision 4th February 2025 Refused (Building still in place) During January 2026 an enforcement notice has now been posted at the site</p>	
<p>Cllr Hjorth attending a planning meeting with other parish councils and the planning department and was able to ask about the process of enforcement amongst other things. In discussions at the meeting it was found that our website link to the Neighbourhood Plan wasn't actually linking anywhere. Clerk to update this. Planning informed the meeting that a new IT system was due to be implemented in the Spring of 26 The NP was also discussed and it was felt that it need to be revisited, Clerk to add as an agenda item for the next meeting</p>		<p>Clerk to update website Clerk to add agenda item</p>
<p>Item 9: HIGHWAYS AND TRANSPORT a) To note/discuss any updates with VAS The B4009 VAS does not appear to be working. b) To note/discuss any updates with Manor Close entrance As yet there has been no response from the council on whether the MC residents could take ownership of the land for the purposes of getting the repairs done. c) To note or discuss any other issues arising in the Parish. We have been informed of an excessive diversion to enable the replacement of two poles, but as this is a Sunday diversion it isn't likely to cause too many issues. d) To discuss engagement with HART regarding outstanding issues A meeting has been arranged for the 23rd March, a walk around the villages to show the state of the roads especially Box Tree Lane is planned. e) To discuss our engagement with the new Traffic Advisory Committee This is still on going and we can expect further communication from Cllr Heritage in the near future. There was also a discussion about the footpaths surrounding the M40 junction and the bus services that service the M40. It was felt that work needs to be done on the footpaths to ensure those people who use these bus services can do so safely.</p>		<p>Cllr Hjorth has reported this</p>
<p>ITEM 10: PLAY PARK AND ENVIRONMENT a) To discuss progress on quotes for work required in the play park It was felt that for a modest sum the bushes on the swings could be replaced. Cllr J Poole to price up the work needed on the playpark in order for the council to priorities the high risk items first, and look to fund the rest with grants as they become available. b) Village litter pick date scheduled for 14th March. Scheduled for 10:00am c) Defib awareness sessions</p>		

Chair:

Date:.....

The cost of a 2hr awareness course has been quoted as £175 plus VAT for as many people who wish to attend. The Clerk to see whether the 16 th May would be available	Clerk
Item 11: CONSIDERATION OF MATTERS RAISED BY THE PUBLIC None	
ITEM 12: DISCUSS (INDIVIDUAL and COLLECTIVE) RESPONSE to the COUNCIL RE_ORGANISATION Because this is subject where people have strongly held views and because it was felt the Parish Council couldn't speak with one voice for all parishioners, it was decided that the Councillors would independently as members of the public (not as representatives) respond to the consultation	
ITEM 13: UPDATE FROM CLLR FAWELL a) Update on safe guarding policy Cllr Fawell presented a well researched safe guarding policy, during discussions it was felt that we didn't have a responsibility with the the village hall and the document is to be amended and published on our website. b) Update on footpaths and Ridgeway Cllr Fawell updated the council on her discussions with the relevant authorities on this, and the council proposed a vote of thanks for her work.	Cllr Fawell and Clerk
Item 14: CORRESPONDENCE RECEIVED Nothing not already discussed	
DATE OF NEXT MEETING: Monday 13th April 2026 Monthly Parish Council Meeting The meeting closed at 21:49	

Chair:

Date:.....