

LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth
Clerk: Andy White
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Tel: 07833 125 414

To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 13th July 2026 at 7.30pm for the purpose of transacting the following business:

AGENDA

APOLOGIES FOR ABSENCE

Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 8th JUNE 2026

Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

Item 5: THAMES VALLEY POLICE REPORT

Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

Item 7: UPDATE ON OCC FLOOD PROJECTS

Carl Stallwood to update the council on progress

Item 8: REVIEW OF COUNCIL PROCEDURES AND DOCUMENTATION

- a) To review and confirm the latest version of the Standing Orders
- b) To review and confirm the latest version of the Risk Assessment
- c) To review and confirm the latest Asset Register
- d) To review and confirm the spreadsheet schedule for monitoring and updating policies and procedures.

Item 9: FINANCE

- a) To receive and note the month end bank reconciliation from the RFO.
- b) June payment and direct debit statement for review and authorisation
- c) To note Council Payroll payment to the clerk and HMRC has been approved and paid on 6th July 2026.
- d) To note that the invoice for the Annual Parish Grass Grant from OCC for 2026/27 has now been submitted
- e) To note that the invoice for the Bus Shelter Grant from OCC for 2026/27 has now been submitted

Item 10: PLANNING

- a) The council noted the following new planning applications:

Appeal reference: 6010671 This relates to P24/S3485/FUL Site Address: Field near London bound M40 sliproad Junction 6	Appeal start date: 23 June 2026 Comments to be received by 4 August 2026
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Alleged breach: Without planning permission the erection of a non agricultural building	
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b) The council noted the status of the following applications:

P26/S1150/HH Buddleia Cottage Postcombe Oxfordshire Thame OX9 7DY Double Storey Side & Rear Extensions	Planning permission granted 26 th June 2026
P26/S0550/N4C & P26/S0551/N4C Prior Approval for proposed change of use of an agricultural building to a flexible use (gym and cafe) within Use Class E Prior Approval for a proposed change of use of an agricultural building to an outdoor tennis court and changing facilities within Class F.2(c)	This has been reported to enforcement for breaching the conditions of acceptance
P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.	Planning Reference 6005839 Planning Decision Date 11/02/26 Appeal Received Date 03/03/26 Appeal Start Date 16/3/26 Inquiry Date 03/06/26 Appeal Decision Date TBA
P25/S1987/FUL, Land bordering either side of the M40 near Postcombe. The application is for installation of a solar farm & cable corridor with associated infrastructure, access, security fencing and landscaping.	Date Received 25th June 2025 Target Decision Date 28th February 2026
P24/S3485/FUL Wooden Shed 20 x 16 foot retrospective land on northwest side of Icknield Way Lewknor	This has now gone to appeal

Item 11: HIGHWAYS AND TRANSPORT

- a) To note/discuss any updates with Manor Close entrance
- b) To discuss our engagement with the new Traffic Advisory Committee
- c) To note or discuss any other issues arising in the Parish

ITEM 12: PLAY PARK AND ENVIRONMENT

- a) To Note a new grant application for play park has been submitted.
- b) Update on Defib awareness sessions
- c) To discuss the latest information on flood defences
- d) To discuss footpaths in the parish

Item 13: CORRESPONDENCE RECEIVED

DATE OF NEXT MEETING: Monday 14th September 2026 Monthly Parish Council Meeting

Andy White, Clerk to Lewknor Parish Council

6th July 2026