

LEWKNOR PARISH COUNCIL

www.lewknorparishcouncil.gov.uk

Chair: Caroline Hjorth
Clerk: Andy White
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Tel: 07833 125 414

To members of the Council:

You are hereby summoned to attend a meeting of Lewknor Parish Council on Monday 14th September 2026 at 7.30pm for the purpose of transacting the following business:

AGENDA

APOLOGIES FOR ABSENCE

Item 1: MEMBERS' DECLARATION OF INTEREST (FOR ITEMS ON THE AGENDA)

Item 2: TO APPROVE & SIGN THE MINUTES OF THE MEETING HELD ON 13th JULY 2026

Item 3: MATTERS ARISING FROM PREVIOUS MINUTES (INFORMATION ONLY)

Item 4: PUBLIC PARTICIPATION SESSION

Members of the public may make representations or comments. To last no longer than 5 minutes. This is the only part of the agenda when the public is permitted to speak unless invited by the Chair to answer questions or give evidence in respect of items on the agenda.

Item 5: THAMES VALLEY POLICE REPORT

Item 6: DISTRICT AND COUNTY COUNCILLORS' REPORTS

Item 7: REVIEW OF COUNCIL PROCEDURES AND DOCUMENTATION

- a) To review and confirm the latest version of the Financial Regulations
- b) To review and confirm the latest DRAFT version of the Privacy Notice DRAFT
- c) To review and confirm the latest DRAFT version of the IT and Data Security Policy DRAFT
- d) To review and confirm the latest DRAFT version of the Data Protection Policy (GDPR) DRAFT
- e) To review and confirm the spreadsheet schedule for monitoring and updating policies and procedures.

Item 8: FINANCE

- a) To receive and note the month end bank reconciliation from the RFO (for July and August).
- b) To confirm the July payment schedule
- c) To receive and note the August payment schedule for review and authorisation
- d) To note Council Payroll payment to the clerk and HMRC has been approved and paid for July and August.
- e) To note that the invoice for the Annual Parish Grass Grant from OCC for 2026/27 has now been paid
- f) To note that the invoice for the Bus Shelter Grant from OCC for 2026/27 has now been paid
- g) To note the second half of the precept has been received
- h) To note a transfer of £10,000 from the Community Account to the Savings
- i) To note that the second invoice for the Bus Shelter Grant from OCC for 2026/27 has not been paid despite a reminder email.
- j) To discuss the annual Parish Online invoice
- k) To note that the clerk has requested a new authorisation card for Cllr M Poole

LEWKNOR PARISH COUNCIL

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Item 9: PLANNING

a) The council noted the following new planning applications:

P26/S2884/FUL Full Application Consultation Period Installation of a timber agricultural storage shed	The council submitted a response of no specific objections or comments on 25/08
Appeal reference: 6010671 This relates to P24/S3485/FUL Site Address: Field near London bound M40 sliproad Junction 6 Alleged breach: Without planning permission the erection of a non agricultural building	Appeal start date: 23 June 2026 Awaiting Decision

b) The council noted the status of the following applications:

P26/S0550/N4C & P26/S0551/N4C Prior Approval for proposed change of use of an agricultural building to a flexible use (gym and cafe) within Use Class E Prior Approval for a proposed change of use of an agricultural building to an outdoor tennis court and changing facilities within Class F.2(c)	This has been reported to enforcement for breaching the conditions of acceptance No further update
P25/S1430/O, for development work at the following location: Land at Watlington Road Lewknor The application is for: Outline planning application for erection of up to 25 homes, associated open space, play area and other infrastructure with all matters reserved save for that of access into the site.	Planning Reference 6005839 Planning Decision Date 11/02/26 Appeal Received Date 03/03/26 Appeal Start Date 16/3/26 Inquiry Date 03/06/26 Appeal Allowed on 07/07/26
P25/S1987/FUL, Land bordering either side of the M40 near Postcombe. The application is for installation of a solar farm & cable corridor with associated infrastructure, access, security fencing and landscaping.	Date Received 25th June 2025 No further update

c) To discuss the response from SODC to the complaint regarding the appeal for P25/S1430/O

Item 10: HIGHWAYS AND TRANSPORT

- a) To note/discuss any updates with Manor Close entrance
- b) To discuss our engagement with the new Traffic Advisory Committee
- c) To note or discuss any other issues arising in the Parish
- d) To discuss the idea of residents only parking in Watlington Road

ITEM 11: PLAY PARK AND ENVIRONMENT

- a) To review the annual Play Park inspection
- b) Discuss the replanting of the planters in Postcombe
- c) Review replacement of Village Hall Defib batteries
- d) Discuss the "Spruce up your signs" initiative

LEWKNOR PARISH COUNCIL

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e) Discuss the possibility of a Postcombe children's play area on land associated with the Padel Courts

Item 12: CORRESPONDENCE RECEIVED

DATE OF NEXT MEETING: Monday 12th October 2026 Monthly Parish Council Meeting

Andy White, Clerk to Lewknor Parish Council

8th September 2026